



**Agency Records Disposition Schedule**

Department: Department of Mental Health

Section: Community Placement Program

Division: Central Office

Sub-Section:

**TITLE:** Applications for Licensure and copies of Licenses

**CUTOFF:** EOSFY

**DESCRIPTION:** Applications for Licensure and copies of Licenses

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 6239

**SERIES STATUS:** Approved

**APPROVAL DATE:**

10/25/2001

**TITLE:** Community Placement Monthly Reports

**CUTOFF:**

**DESCRIPTION:** Community Placement Monthly Reports

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 6236

**SERIES STATUS:** Approved

**APPROVAL DATE:**

10/25/2001

**TITLE:** Community Placement Personnel Files on Employees

**CUTOFF:** EOSFY

**DESCRIPTION:** Community Placement Personnel Files on Employees

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 6234

**SERIES STATUS:** Approved

**APPROVAL DATE:**

10/25/2001



**Agency Records Disposition Schedule**

Department: Department of Mental Health

Section: Community Placement Program

Division: Central Office

Sub-Section:

**TITLE:** Monthly Statistical report of D.M.H.

**CUTOFF:**

**DESCRIPTION:** Monthly Statistical report of D.M.H.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 6237

**SERIES STATUS:** Approved

**APPROVAL DATE:**

10/25/2001

**TITLE:** Project Files

**CUTOFF:**

**DESCRIPTION:** White house interagency initiative, treatment determination survey, etc.

**RETENTION:** Years: 3 Months: 0 Days: 0

**NOTES:**

**DISPOSITION ACTION:** Destroy

**SERIES:** 6235

**SERIES STATUS:** Approved

**APPROVAL DATE:**

10/25/2001

**TITLE:** Standards for Licensure

**CUTOFF:** EOSFY

**DESCRIPTION:** Standards for Licensure

**RETENTION:** Years: Months: Days:

**NOTES:**

**DISPOSITION ACTION:** Permanent

**SERIES:** 6240

**SERIES STATUS:** Approved

**APPROVAL DATE:**

10/25/2001